



CYNTHIA A. HARDING, M.P.H.
Interim Director

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September 15, 2014

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO AMEND
CONTRACT NUMBER PH-002635 WITH GARTNER, INC. FOR CONSULTING
SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on January 21, 2014, to execute amendments to the above-referenced contract that provide an increase or decrease in funding up to 10 percent above or below the annual base maximum obligation, effective upon amendment execution, and make corresponding service adjustments, as necessary, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will amend Contract Number PH002635 with Gartner, Inc. (Gartner), to increase the total maximum obligation from \$155,000 to \$170,500, effective upon amendment execution through November 30, 2014. Gartner recently completed an Electronic Health Record (EHR) system alternatives analysis for the Department of Public Health (DPH). The Department of Health Services (DHS) ORCHID system was identified as one of several alternatives to address DPH's EHR requirements. This increase in funding will allow Gartner to assist DPH with an in-depth evaluation of the DHS ORCHID solution to determine if the system is a suitable EHR solution for DPH.

County Counsel has reviewed and approved the amendment as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:cb
DA#03073

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors